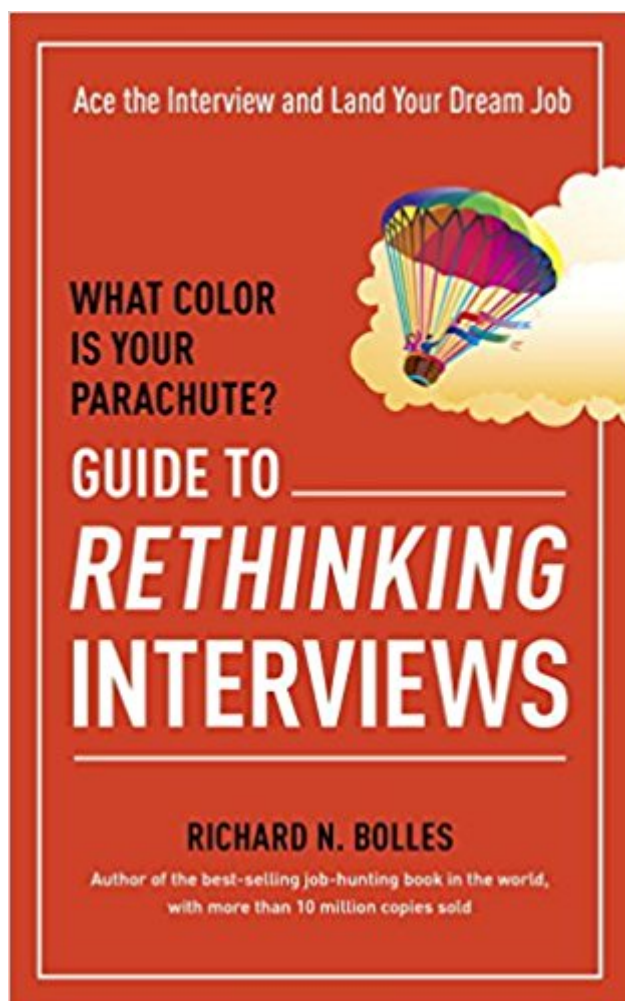


The book was found

What Color Is Your Parachute? Guide To Rethinking Interviews: Ace The Interview And Land Your Dream Job



Synopsis

The first interview book from the *What Color Is Your Parachute?* career guru Richard Bolles. Interviews instill fear in many a job-hunter, but this empowering guide from legendary career expert Richard N. Bolles reveals that interviews are really just conversations to determine if the work and workplace is a great fit for both parties. For the first time, Bolles combines his decades of experience with the latest studies and job-market research to create an all-in-one guide for the whole interview process, from pre-interview research to elevator pitches, "tell me about yourself" questions, and salary negotiation. This slender handbook provides just the essentials: the three most important things you need to know about interviews, the five questions you must have answers for, and an ingenious summary of how to succeed. With this guide in hand, you'll walk into interviews with confidence, armed with the means to impress and hopefully land your dream job.

Book Information

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Customer Reviews

RICHARD N. BOLLES is considered to be the father of the modern career development field and is the author of the best-selling job-hunting book of all time, *What Color Is Your Parachute?*, which has sold more than 10 million copies in twenty languages. He has keynoted hundreds of conferences and has been featured in the *New York Times*, *Fortune*, *Fast Company*, the *Economist*, *Bloomberg Businessweek*, and the *Wall Street Journal*. He lives in the San

Francisco Bay Area with his wife, Marci.

The Three Most Important Things About Job Interviews

Boiling Things Down to Their Essence

How to interview is a very popular subject: in magazines, on the Internet, on YouTube, blogs, and websites. Indeed, whole books have been written about the subject. If all this advice were put together, you'd have an encyclopedia to study. But you don't have the time, or the patience, to read all that stuff. So, what I want to do in this small guide is to begin by boiling it all down, into a few essential ideas.

Out of all the advice that is out there, here are the three most important things to know about job interviews.

The First Most Important Thing to Know About Interviews

An interview for a job is essentially just a conversation. Let's use the metaphor of dating. This conversation is two people—employer and job-hunter—attempting to decide whether or not you both want to try going steady. A conversation requires two people, not one. This is not a silent auction. You're thinking that in the interview it's all up to the employer. Well, that's not true. What the employer decides is critical, of course; but so is what you, the job-hunter, decide. If you doubt this last point, meditate on the word *quit*. It's obvious you have something to say about taking this job, either now or later. (Choose Now.) Even if you're at the end of your rope, flat broke, starving, and you've got to take anything that comes along, at this point, you still have the right to ask intelligent questions during the interview about what you're getting yourself into. You don't just sit there, quietly. The job interview should always be a genuine conversation. It is important to notice that this conversation involves two stages. Most job-hunters assume it has just one: sell the employer on the idea that you're the best person for the job. From the minute the interview begins, sell, sell, sell. No, no, no. A true conversation has two stages, for both participants: first, information gathering, and only then, selling yourself.

What kind of information do you as job-hunter want to gather? That's pretty simple. You use the interview to satisfy your every curiosity about the place, the job, and the people there. You try to find out "Do I like you all? Do I want to work here?" You want to find that out now, not have to quit in two months, or somewhere down the road. Only when you have finished your information gathering, only if you have concluded "Yes, I think I do want to work here," do you then turn your energy toward the second phase of the conversation: marketing—selling them on the idea that You're The One.

It goes without saying that the interview is an information-gathering process for the employer as well. You already knew that. Whether one person or a team is interviewing you, they are using the interview(s) to find out "Do we like you? Do we want you? Do you have the skills, knowledge, or experience that

we really need? Do you have the right attitude that we are looking for? And, how will you fit in with our other employees?â •Only if they decide that they want you, do they then enter intoÂ theirÂ second phase: selling you on the idea that this would be a good place for you to work.Â So there you have it, the first most important thing about the interview: It is a two-way conversation, between you and the employer, that has two steps for each of you: collecting information, thenâ "and only thenâ "selling.

Useful ideas on how to prepare for interviewing.

Concise information to prepare you and get you in the right frame of mind for an interview.

Very helpful!

Very good information, gave me lots to think about!

I used the skills that are suggested in this book. I'm waiting on a job offer, overall I think the skills are very effective.

Nothing I didn't know already

Great Book. Very informative career information for my personal collection. The mighty A is the way to go, Best online retailer ever.

Excellent summary. I've been reading Mr Bolles since 1994 and ALWAYS return when it's important.

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